

To receive reports on staff training and consider any actions and associated expenditure

1. Request for Legionella Risk Assessment and Risk Management Training

We are looking to request a member of staff to be trained in the above course. This is so we can internally risk assess our water systems across all Town Council Sites and buildings. This will enable us to be compliant with the regulations, H&S for water systems used by the Town Council.

The training will be for the Assistant Service Delivery Manager (ASDM) who currently carries out the Legionella testing.

Details of this course are set out below via Southwest Assessments and Training Liskeard.

Prospectus covering the course content below.

Legionella Risk Assessment and Risk Management (including disinfection and treatment) training course

Introduction

Under general health and safety law it is a legal requirement of employers and persons in charge of buildings to consider the risks from legionella. This applies equally to schools, hotels, hospitals, local authorities and private landlords - in fact anyone deemed to be the duty holder of a premises.

Legionnaire's Disease is caused by inhaling small droplets of water suspended in the air and is typical in areas where water is maintained at a temperature high enough to encourage growth such as cooling towers, spa pools and hot water systems used in both commercial and domestic properties.

This course has been designed to meet the training requirements of the revised Approved Code of Practice (ACOP) 'L8' and guidance for Legionnaires disease.

Course objectives/key benefits

The skilled operative, upon successful completion, will be able to carry out disinfection and legionella risk assessments to enable full compliance under Health and Safety Executive legislation.

Who is the course aimed at?

Individuals who wish to physically disinfect hot and cold water systems as well as managers who are responsible for the management and maintenance of water systems (e.g. managers of nursing homes and housing associations, private landlords and hotel managers etc.).

Entry requirements/pre-requisites

Anyone undertaking this course should have a good understanding of hot and cold water plumbing systems.

They **must** hold a recognised [Water Regulations qualification](#).

Course content

- What is legionella?
- How is legionella transmitted?
- Understanding legislation surrounding risk assessment and disinfection of water systems
- Carrying out risk assessments
- Water treatment options
- Disinfection of hot and cold water systems

Course duration

One day

Training Method

Mainly classroom based with a small amount of practical workshop

Assessment

Theory and some practical assessment

Course Outcome/Qualification

Candidates who successfully complete the assessment will receive a Cert-ain certificate in the risk assessment and disinfection of Legionella bacteria.

The candidate will also gain a good understanding of the procedures required to successfully carry out a risk assessment and disinfection of hot and cold water systems.

Materials Provided

Candidates will be provided with a training pack, an example of a detailed Legionella risk assessment and a copy of HSE document 'HSG 274 Part 2: The control of legionella bacteria in hot and cold water systems'.



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VAT Registration No: 873824786

	Invoice
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Invoice No.
To:
Address:

Quote
Michael Cotton

Date: 1st October 2024

Attendee:

No. Of	Course/Assessment	Price per person	Line Total
1	Disinfection & Legionella	205.00	£205.00
1	Certification fee	60.00	£60.00
1	VAT		
1	SUBTOTAL (Before VAT)		£265.00
1	VAT @ 20%		£53.00
1	Invoice subtotal		£318.00
1	Balance to pay	Total	£318.00

Thank You for your order. Assessments will be sent for Certification following payment of invoice.
Payment can be made by internet transfer, debit card or cash. If you would like to pay by BACS: South West Assessment and Training, 08-92-50, A/C 70228113. Please quote invoice number on all BACS payments.

Please note the quote for the training above, a date will be arranged when a course is available. The ASDM is on the list for the next course. SWAT will contact us when they have enough candidates for the course.

Members to consider the above and associated total cost of £318.00

This would come from budget code 6676 ST PE Staff Training (service delivery)

Current budget of £2830.00

End of Report

Service Delivery Manager